



## **Job Description**

Position Title: Supply Chain Manager  
Reports to: Director of Manufacturing Operations  
Department: Operations

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**PURPOSE OF JOB:** The Supply Chain Manager is responsible for day-to-day logistics of Aerin's products from components through manufacturing and order fulfillment by managing vendors and contract manufacturers.

### **MAJOR DUTIES AND RESPONSIBILITIES:**

- Day-to-day oversight and management of the supply chain including but not limited to activities associated with production forecasting planning.
- Develop and manage supplier relationships
- Manage order fulfillment and finished product distribution/shipment to customer and distributions, when necessary.
- Support shipping logistics relating to component and finished goods, including import/export control.
- Maintain and improve inventory management and logistics systems to support scaling operations
- Foster strong relationships with vendors and manufacturers through clear, timely communications in-line with Aerin Medical's code of conduct.

### **EDUCATION REQUIREMENTS:**

- B.S. or B.A preferred

### **EXPERIENCE REQUIREMENTS:**

- Minimum 2 years of supply chain experience in a manufacturing environment.

### **OTHER QUALIFICATIONS:**

- Minimum of 2 years relevant Manufacturing/Operations experience. Additional exposure to new product introduction and quality systems in medical device industry is desired.
- Proven ability in project management and execution.
- Experienced with ERP systems including system validation activities
- Demonstrated ability to work well with others in a proactive and constructive manner
- Strong communication skills, both verbal and written that allow for effective communication with all levels of management
- High level of initiative is a must